

Palmer Museum of Art

Undergraduate Internship Project Description

Title of Internship: Student Engagement Intern

Dates of Assistantship: Ongoing Intern Project, offered Fall and Spring Semesters

Hours per week: 8-10 hours per week

Schedule: Shifts can be flexible, depending on class schedules, but applicants must be available Thursday afternoons, 2-4:30pm and during Art After Hours programs (one Thursday per month, 5-9pm)

Staff Supervisor:

Brandi Breslin, museum educator

Megan Wanttie, graduate assistant

Brief Description of Assistantship:

The Student Engagement Intern will work with the Palmer Museum of Art museum educator and education graduate assistant to plan and implement museum engagement programs for Penn State student audiences. This intern will help to create and shape efforts to reach students across campus and will serve as the lead student organizer for the Palmer Student Ambassadors, acting as a key liaison between student volunteers and museum staff.

Specific Projects:

- Participate in recruitment for new student volunteer program, Palmer Student Ambassadors (PSAs)
- Participate in the development of innovative programs that increase student engagement with collections and exhibitions
- Conduct art historical research on collection objects relevant to museum programs
- Assist in planning/running meetings and activities for PSAs
- Assist in planning activities for Family Day, Community Day, Third Thursdays
- Support docent and tour program as needed

Qualifications needed:

- Any major
- Motivated and collaborative student, with leadership experience
- Knowledge and experience with Penn State student organizations
- Professional correspondence and strong verbal and written communication skills appropriate in representing the museum
- Dependable and punctual, professional appearance
- Creative thinking and attention to details involved in developing ideas

Learning Objectives for Intern

- Gain experience and understanding in museum practices
- Develop skills in research, interpretive planning, and project development
- Develop professional skills in implementing programs to enhance understanding, enjoyment and engagement of artwork.
- Gain professional career experience broadly applicable to many industries