



## TOUR REQUEST FORM

Please complete and submit this form to request a guided tour of the Palmer Museum of Art. A minimum of three weeks' notice is required for guided tours. After submitting this form, your tour is not booked until you receive confirmation from museum staff. For more information, refer to tour information on the Palmer Museum website at <http://www.palmermuseum.psu.edu/education/tours> or email [pmoaDocent@psu.edu](mailto:pmoaDocent@psu.edu)

**Return completed form to:** [pmoaDocent@psu.edu](mailto:pmoaDocent@psu.edu)

### Group Information

Name of School/Organization: \_\_\_\_\_

School/Organization Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Cell Phone (for day of visit): \_\_\_\_\_

Number of Participants (max 60): \_\_\_\_\_

Grade Level of Participants: \_\_\_\_\_

### Tour Scheduling

All tours will last about one hour, unless otherwise noted. To request a longer or shorter tour, please make sure to indicate this in the Additional Comments section below.

Tour Date Request (1st choice): \_\_\_\_\_

Tour Date Request (2nd choice): \_\_\_\_\_

Tour Start Time (must be between 10:00 a.m. – 3:30 p.m.): \_\_\_\_\_

For SCASD Schools, do you want to schedule a pre-tour visit to your classroom?:

Yes  No

Pre-visit Date Request (1st choice): \_\_\_\_\_

Pre-visit Date Request (2nd choice): \_\_\_\_\_

**Tour Theme**

Please select one of the following tour themes.

- Highlights of the Collection
- Building Blocks: Elements of Art
- Telling a Tale: Stories in Art
- Contemporary Art: View the New
- Women in Art
- Other/Classroom Subject Theme/Individual Gallery, please provide:  
\_\_\_\_\_

- Adventures for Young Learners (30 min tours), please select:
  - Wiggles, Squiggles, and Curves: Follow That Line!
  - Fuzzy, Feathered, and Scaly: A Search for Animals
  - The Places We Live, Work, and Play: Buildings in Art
  - The Shape of Things
  - Curious About Color
  - How Are You Feeling? A Tour about Emotions

**Additional Information**

Is your group interested in visiting the gift shop following the tour?  Yes  No

Please tell us about any accessibility needs or concerns for your group:

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Additional Comments or Requests (please indicate if there is a specific exhibition you would like included in your tour):

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