Palmer Museum of Art
Undergraduate Internship Project Description

Title of Internship: Student Engagement Intern

Dates of Assistantship: Ongoing project, offered every term/year

Hours per week: 8-10 hours per week

Schedule: Shifts can be flexible, depending on class schedules, but applicants must be available Thursday afternoons, 2-4:30pm and during Art After Hours programs (one Thursday per month, 5-9pm). Occasional Saturday afternoon shifts, 1-2 times per semester are also required.

Staff Supervisor: Brandi Breslin, museum educator

Brief Description of Assistantship:
The Student Engagement Intern will work with the Palmer Museum of Art museum educator and a graduate assistant to plan and implement museum engagement programs for Penn State student audiences. This intern will help to create and shape efforts to reach students across campus and will serve as the lead student organizer for the Palmer Student Ambassadors, acting as a key liaison between student volunteers and museum staff.

Specific Projects:
- Assist with recruitment for student volunteer program
- Participate in the development and implementation of a training program for student volunteers
- Participate in the development of Art After Hours, innovative programs that increase visitor engagement with collections and exhibitions
- Undertake research and interpretation on collection objects relevant to museum programs

Qualifications needed:
- Any major
- Willingness to speak and interact with a variety of museum audiences, including faculty, students, and families with children
- Strong research, writing and organizational skills
- Dependable and punctual, professional appearance
- Creative thinking and attention to details involved in developing ideas
- Must be enthusiastic about creating a welcoming and accessible environment for all visitors

Learning Objectives for Intern
- Gain experience and understanding in museum practices
- Develop skills in research, interpretive planning, and project management
- Improve public speaking, visitor service, leadership and research/writing skills
- Gain professional career experience broadly applicable to many industries